



SAFE SCHOOLS ACTION PLAN



School Name: Victoria Public School

Date: June 2018

Safe School Action Team Composition - Please indicate the number of representatives in the following categories:

Students: 2 Teaching Staff: 3 Non-Teaching Staff: 2 Parents: 1 Community: 1 Admin: 1

Points for Consideration:

Effective Action Plans consider the following sources of information:

- Sustainable Strategies information and checklist
- Current survey results and analysis
- Survey trends
- Suspension reports
- Feedback about Safe Schools initiatives
- Feedback from staff about school climate
- Focus groups of students and educational partners
- Audits of physical plant
- Review of existing programs and policies
- Information and input from community members and parents
- Violent incident reports
- Office referrals

Effective Safe Schools Programs:

- Are comprehensive in nature
- Focus on skills
- Select appropriate targets for change
- Include peers in the delivery of the program
- Include parents
- Attempt to change the larger environment
- Attend to the implementation issues

After completing the **School Assessment Checklist**, Identify your schools **Stage of Change**

	Total Score	Stage
Prevention	50	2
Policy and Procedures	25	2
Intervention	20	2
School Climate	30	2

After completing the Safe Schools Assessment Checklist, examining the survey data with your team, and reviewing other sources of information consider some of the following questions to help guide discussion and move you towards developing and selecting your school goal(s).

1. In what ways is Safe Schools embedded into your school's curricular programs? Are programs evidence based and age appropriate? Do gaps by grade or subject area exist?
2. Do staff know and consistently apply policies and procedures in line with Ministry of Education requirements? What type of ongoing training is available?
3. Do all stakeholders feel welcome and involved in your school and its activities? What gaps, if any, are evident?
4. Overall, is there sustainability to Safe Schools initiatives/ programs? Consider the number of "one off" programs versus continuous initiatives / programs. What programs appear to have buy-in and are showing success? Which programs need to be reviewed?
5. What is the anonymous reporting system at your school? Do you feel this method is working well for your students? What evidence do you have to support this?
6. In what ways are stakeholders involved in the plan's development, implementation and review of outcomes?

Based on the information gathered from the points for consideration on page one, the Safe Schools Reflection completed in Spring 2011, identify **up to 3 goals** the school plans to implement. Complete the template below for each goal the team has identified.

Goal #1			
Specific Goal: Use of a common strategy to create a calm, alert learning environment	Specific Implementation Strategies: <ul style="list-style-type: none"> • Code of Conduct posted and reviewed • Posting of WITS problem solving posters • Use of common language by both students and staff • Solution based problem solving model on lagging skills and Win/Win resolution of conflict to be used by all staff • Zone of Regulations (self-assessment) - build awareness, introduce to staff / students in Sept. 2018 	Timelines: Sept. 2018 and ongoing	Indicators of Success: <ul style="list-style-type: none"> • Reduced office referrals • Use of common language • Staff clearly understand and demonstrate a consistent response to bullying behavior • Students / staff can articulate how they are feeling (Zone) • Increased use of calming strategies
Is this goal related to: Prevention _____ Policy & Procedure _____ Intervention <u> x </u> School Climate <u> x </u>	Stakeholders involved in the implementation and outcome of this goal: Teachers <u> x </u> Students <u> x </u> Support Staff <u> x </u> Parents <u> x </u> Admin <u> x </u> Community <u> x </u>	How will you communicate this goal to stakeholders: School website, newsletter, staff meetings, WITS Posters, Zones of Regulation, posted throughout school, office, School Council Meeting	

Goal #2			
Specific Goal: To raise awareness of the School Code of Conduct, Bullying Prevention strategies	Specific Implementation Strategies: <ul style="list-style-type: none"> • Reinforce clear behavioral expectations (developed collaboratively with staff with input by students) • Review with staff (staff meetings) • Review with parents (School Council meeting) • Review with students during September Back to School activities, using age appropriate language and critical thinking activities • Highlight communication of the code of conduct in school newsletter and website • Staff to wear safety vest to increase visibility, whistle in case of emergency, clips for washroom • Establish whistle protocol 1 whistle - alert 3 whistles - line up at doors 	Timelines: Sept. 2018 and ongoing	Indicators of Success: <ul style="list-style-type: none"> • School Code of conduct and behavioral expectations are well known by staff, students, parents • Staff consistently enforce the code and expectations through strategies such as "How to Handle Inappropriate Behavior" protocol and Solution Sheet
Is this goal related to: Prevention <u> x </u> Policy & Procedure <u> x </u>	Stakeholders involved in this plan: Teachers <u> x </u> Students <u> x </u> Support Staff <u> x </u> Parents <u> x </u> Admin <u> x </u> Community <u> x </u>	How will you communicate this goal to stakeholders: School newsletter, posted in classroom, planners, classroom discussions/lessons	

Intervention <input checked="" type="checkbox"/>		
School Climate <input checked="" type="checkbox"/>		

Goal #3			
<p>Specific Goal:</p> <p>Develop leadership skills in our students and a sense of responsibility for each other</p>	<p>Specific Implementation Strategies:</p> <ul style="list-style-type: none"> • Provide teams and clubs with leadership positions. • Continue office helpers, bus helpers, students to lead announcements, MC school assemblies, sharing assemblies slide show, library helper • Provide opportunities for older students to mentor younger students (Buddies, Play Day, Jump Rope for Heart, Craft Club, Yoga Mondays, ECO club, Stream of Dreams) • Continue to celebrate the contributions of student leaders (assemblies, talent show, dance club, appreciation parties, announcements) • Grandfather Teaching/Character Development 	<p>Timelines:</p>	<p>Indicators of Success:</p> <ul style="list-style-type: none"> • Students take on leadership roles. • Students are actively involved in clubs, extracurricular activities, volunteer positions • Older students act as leaders and positive role models for younger students • Strawberry Social Celebration & Sharing
<p>Is this goal related to:</p> <p>Prevention <input checked="" type="checkbox"/> Policy & Procedure _____ Intervention <input checked="" type="checkbox"/> School Climate <input checked="" type="checkbox"/></p>	<p>Stakeholders involved in this plan:</p> <p>Teachers <input checked="" type="checkbox"/> Students <input checked="" type="checkbox"/> Support Staff <input checked="" type="checkbox"/> Parents _____ Admin <input checked="" type="checkbox"/> Community _____</p>	<p>How will you communicate this goal to stakeholders:</p> <p>School newsletter, assemblies, classroom discussions</p>	

Next Safe Schools Action Team Meeting Dates:

#2- __Nov 2018_____

#3- __May 2018_____ Reminder: Safe Schools will provide ½ day coverage for meetings within the school day for a maximum of 2 Safe Schools Action Plan meetings.

